



Carlton Miniott
Primary Academy

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Carlton Miniott C P School
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4th May 2018

Dear applicant,

Reception teacher

Thank you for requesting an application pack for the above post. Carlton Miniott Primary Academy is a very successful Primary School on the outskirts of Thirsk. The Governors are seeking to appoint a highly motivated and skilled teacher to teach in a Reception classroom on a Friday to cover the leadership time of the current teacher. An interest in learning in the outdoors would be an advantage. This will be a permanent contract from 1st September 2018.

Please find enclosed a job description, a person specification and an application form. More details about our school and our prospectus can be found on our school website, www.carltonminiott.n-yorks.sch.uk. Carlton Miniott Primary Academy is part of the Elevate Multi-Academy Trust. More details about the Trust can be found by following the link on the front page of our website.

Our school is committed to safeguarding the welfare of our children and the successful candidate will be required to undertake DBS clearance. If short listed, we will seek two written references and may approach previous employers for information. If you are working with children at present your current employer will be asked about disciplinary offences relating to children and any child protection concerns otherwise this information will be sought from your last employer. Providing false information is an offence and could result in the application being rejected.

The closing date for applications is **Friday 1st June 2018**. Please return a hard copy of your application by post to the school. Electronic applications will not be accepted.

If you would like to visit the school please contact Mrs Withy in the school office.

Yours sincerely,

Mr S Crocker

